

# **Guide to Dental Front Office Administration**

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Dental front office administration is written to encompass the study of dental administrative and billing procedures from the time a patient walks into the office to the moment they walk out, as well as the final billing and reconciliation of the patient's account. The straightforward easy-to-understand writing style from ICDC authors, presents information clearly and concisely. Patient names, exercises and examples in this training material have been designed to incorporate a light-hearted humorous context, found to improve the ability to comprehend and retain information.

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